

Class Registration Form

Contact Person at Your Company _____

Telephone _____

Fax _____

Company Name _____

Street _____

City _____ State _____ Zip _____

Invoice address if different than company address

Street Address _____

City _____ State _____ Zip _____

Student Name	Course Code	Course Name	Date of Course	Price	

Payment Method

In-Contract Training– Project Number _____

Check Number _____

Purchase Order Number _____

Total: _____

Cancellation charge of 50% of listed price will apply to all registrations which are not cancelled by written notice three weeks before the course start date.

We value your business and the trust you have placed in Emerson. We take the protection of our customer’s information very seriously. Due to the inherent risks associated with the internet and as part of our ongoing commitment to our customers, we are informing our customers not to email or fax their credit card information. There are many risks with sending personal information, especially through the internet. Please feel free to contact us at 412-963-3900 to provide your credit card information or if you have any questions or concerns.

Note: Confirmation from Training Center is required to verify enrollment. Course payment is required upon registration. These training courses are to be conducted in accordance with the terms and conditions set forth Selling Policy WE-COM-SP-11B. Payment by purchaser for attendance of its representatives at any Emerson Process Management-sponsored training course(s) shall constitute acceptance of these terms and conditions.